

### Can I bring my cellphone to school?

Personal electronic devices are allowed in classrooms under staff supervision only.

At all other times, **your device should be in your locker or in your pocket.**



Personal electronic devices should not be used for taking pictures, videos or voice recordings unless authorized by an adult.

Any personal items are brought to school at your own risk.

### Does everyone get a locker?

Yes, each student will have a locker to keep their school supplies in. Make sure you record your lock combination privately and only tell your teacher. If you change your lock or your combination during the year, please remember to tell your teacher so they can update their list!



Please don't use tape on the locker; only use magnets to hang things up. You are responsible for keeping your own locker clean!



### What if I forget my lock combination?

Each teacher will record your locker combination. If you forget the combination, ask for help from your teacher. If your lock breaks, the office has replacements for sale. \$6 per lock. If you need your lock cut off, please come to the office to ask for help!

### Who are the administrators at EGMS?

Mr. Chris Evans is the Principal ([cevans@sd40.bc.ca](mailto:cevans@sd40.bc.ca))  
Ms. Tu Loan Trieu is the Vice-Principal ([ttrieu@sd40.bc.ca](mailto:ttrieu@sd40.bc.ca))

### Who works in the school office?

Mrs. Moysiuk & Ms. Jull are the school secretaries.

### Who are the custodians?

Mr. Eze, Mr. Tirso, and Mr. Riz are the custodians.

### What kinds of sports and clubs can I join?



Our clubs and teams tend to vary a bit from year to year, but our students can enjoy extracurricular basketball, volleyball, football, and track & field, among other sports activities.

Past clubs have included (but are not limited to) choir, chess club, dance clubs, baking clubs, art clubs, robotics clubs, leadership club, knitting club, ski & snowboard club, a button-maker's club, a school newspaper club, and the GSA!

We are passionate about celebrating the diversity of our community here at Glenbrook, and there is something available for everyone who wants to get involved and make new friends!



Ms. Jull publishes a list of all the clubs near the end of September every year. If you are interested in starting a club that we don't have, please don't hesitate to talk to a teacher or staff member about your brilliant idea!

## **École Glenbrook Middle School** School District #40 (New Westminster)

**Address:** 701 Park Crescent  
New Westminster BC V3L 5V4

**Phone:** 604-517-5940  
604-517-5935

**Website:** [www.glenbrookschool.ca](http://www.glenbrookschool.ca)  
**School Email:** [glenbrook@sd40.bc.ca](mailto:glenbrook@sd40.bc.ca)



# ÉCOLE GLENBROOK MIDDLE SCHOOL

? F.A.Q. ?



Answers to your  
Frequently Asked Questions



## What time does school start?

School doors open at 8:20 am. There will be a warning bell at 8:35 am to let students know they have 5 minutes to get to their classes. If you aren't in class by 8:40, please go to the office to let us know you are here in case the teacher has already marked you absent on their attendance.



## What do I do if I am late for school?

If you arrive at school after the second bell for your group, **you must go to the office to check in**. Politely say Good Morning to the office staff. We will say Good Morning to you! You do not need a late slip.



## What do I do if I am going to be absent from school?

Your parent/guardian should call the school to report your absence. The number is 604-517-5935. Please have them leave a message saying your name, your division, and the reason for your absence. The answering machine is available 24 hours a day.

## What do I do if I have a doctor's appointment or have to leave school early?

If you need to leave early for any reason, please have your parent either come in to the office, send a note or an email, or call the office. Especially if you are not getting picked up and will be leaving on your own, it is very important that the school knows you have permission from a parent or guardian to leave so that we can ensure you will be safe.

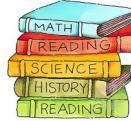
Our students are also responsible for remembering their own appointments, and for being ready to leave at the appropriate time; **please make sure to be waiting at the office a few minutes before your parent arrives**. This helps the office staff to avoid interrupting your teacher's lessons if we can!



## Will I have homework?

Yes, you will sometimes have homework. It is a good idea to write your homework down. Having a daily planner may help.

It is very important to stay organized!



## If I have a problem who can I talk to?

If you have a problem, you can talk to your Teacher, School Counsellor or one of our Youth & Child Care Workers. Our counsellor is **Mrs. Sasakura**. Our Youth & Child Care Workers are **Mrs. Smith & Ms. O'Neill**.

You can also ask to talk to Ms. Trieu, the Vice-Principal, and Mr. Evans, the Principal. Remember that all staff members are here to help and support our students!

## Is there a dress code at EGMS?

All students and staff are expected to dress in a way that supports and promotes a positive learning environment. Clothing and accessories that contain obscene, discriminatory or suggestive symbols, words or pictures are not permitted. We ask that individuals respect the guidelines and learning environment when choosing their attire.

## What if other kids are bothering me?

If other kids are bothering you, we ask that you ignore them and move away or politely ask them to stop and then move away. If they continue to bother you, let a staff member know so that they can help. No one has the right to bother you at school.

(Remember, if someone ignores you or asks you to stop when you are bothering them, be sure you listen to their words and stop bugging them!)

## What do I do if I get sick or hurt while I'm at school?

Please either come to the office or let your teacher know. The teacher can contact the office for you if necessary. Our secretaries have First Aid and have lots of experience patching up daily bumps and scrapes!

If you are feeling ill and want to call your parent to go home, the secretaries can also help you arrange that. We also have a special phone for students to use if they don't have their own.



## Will there be recess during the day, and what do I do on rainy days?

We have a 15 minute nutrition break in the middle of the morning. This is a great time to use the washroom, eat a nutritious snack, and to go outside for some fresh air and exercise.

**\*Please note that students should dress for the weather\***

## Does everyone have to go outside at nutrition break & lunch?

Students can make the choice whether they would like to go outside or not during nutrition break. The expectation is that all students will go outside during their assigned time at lunch, unless they are attending a club or practice or going to the library. Up to 50 students can be in the library at one time. If the library is full or you are not choosing to do one of these activities, you must go outside.

## Can I leave school at recess or lunch?

**No.** Students must stay at school for recess and lunch and not leave school property. At lunch, you should go outside for exercise and fresh air during your class's designated play time, and eat inside during your designated eating time. Only if you have a note of permission from your parent or guardian are you allowed to go home at lunchtime.

**PLEASE NOTE: Going home at lunch does not include going to the store. If parents would like their child to go to a restaurant or to the store for lunch, they must come pick up their child and accompany them.**

## Does EGMS Have a Lunch Program?

The Fuel Up! Lunch program allows parents & students to place their healthy lunch orders online at least two days in advance, and then the lunches are delivered to the school just before it is time to eat! Students who have ordered can pick their lunches up across from the office at the start of their designated eating time.

